



Stored Payment Instructions

Follow the instructions below to provide your eCheck information. This information is required to process your monthly recurring payments.

Step 1 - Log in to my.naa.org Login - Community Hub



Welcome

Please log in or create an account to continue.

Login

NAA Login System Update

The National Apartment Association has upgraded our systems' login security. If you are unable to log in with your current password, please do the following:

- If you know the email address on your account, please click the **Forgot My Password** link below to reset your password.
- If you don't know your email address or do not know if you have an account, please use the **Find My Account** link below.

Log In

Email

Password

Log In

[Forgot My Password](#)

[Find My Account](#)

[Create an Account](#)

Step 2 - Click on My Orders



Personal Snapshot

View your latest notifications and snapshots of your profile.

[Edit My Profile](#)

[Email Preferences](#)

[My Education Institute](#)

[My Profile](#)

[Click & Lease](#)

[NAA Home](#)

[NAA Upcoming Events](#)

[My Registrations](#)

My Orders

[Affiliate Portal](#)

[My Affiliations](#)

[Privacy Policy Request](#)

Personal

Summary of your personal contact information.

National ID

Full Name

Title

Area of Responsibility

Decision Making Authority

Business Phone

Mobile

Email

Shipping Street

Shipping City

Shipping State/Province

Shipping Zip/Postal Code

Shipping Country

Member

Company

Summary of your current company affiliations.

Step 3 - Click Pay Now on the monthly affiliate dues order (it will be dated the first of the month)

Step 4 - Click on Add, edit, or remove your saved payments

My Orders

View and pay your orders.

- Edit My Profile
- Email Preferences
- My Education Institute
- My Profile
- Click & Lease
- NAA Home
- NAA Upcoming Events
- My Registrations
- My Orders
- Affiliate Portal
- My Affiliations
- Privacy Policy Request

Open Invoices

Order 06 [REDACTED]

Bill To [REDACTED]
Invoice Date 12/1/2024
Balance [REDACTED]
Payment URL
<https://my.naahq.org/expresspayment?id=a0zRg000002qaZd-f117fbc03e587a9ca4e01b552fa6d88b>

Pay Now

Paid Invoices

Order [REDACTED]

Bill To [REDACTED]
Invoice Date [REDACTED]
Grand Total \$0.00

Outstanding Invoice

Review and pay your outstanding invoice balance.

- Edit My Profile
- Email Preferences
- My Education Institute
- My Profile
- Click & Lease
- NAA Home
- NAA Upcoming Events
- My Registrations
- My Orders
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- My Affiliations
- Privacy Policy Request

Membership for [REDACTED] Apartment Association

1/1/2025 - 1/31/2025

	Total Price
Affiliate Industry Unit Dues	\$ [REDACTED]
Affiliate Supplier Dues	\$0.00

Payment Type

- Pay Now - Saved Payment
- Pay Now - New Credit Card
- Pay Later - Scheduled Payment

My Payment Methods

You have selected the Saved Payment option. **Add, edit, or remove your saved payments** if you would like to update your payment information.

Step 5 - Click Add Bank Account



Checkout

Personal Snapshot

PAC Dona

My Payment Methods

View and update your saved payment information.

- Edit My Profile
- Email Preferences

Add Bank Account

Step 6 - Review billing address. Enter Bank Account information for eCheck Payments. Read Terms and Conditions and click on the **I Agree** box. Click **Save**.

Manage Bank Account

Add a new bank account or edit one that is already on your profile.

- Edit My Profile
- Email Preferences
- My Education Institute
- My Profile
- Click & Lease
- NAA Home
- NAA Upcoming Events
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- My Orders
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- My Affiliations
- Privacy Policy Request

Payment Method Information

All fields are required.

Default

Billing Street

Billing City

Billing State

Billing Postal Code

Billing Country

Bank Account

Name on Account *

Account Type *

Routing Number *

Account Number *

Terms and Conditions

BY CLICKING ON I AGREE, I AGREE TO THE TERMS AND CONDITIONS OF USING MY BANK ACCOUNT AS AN ECHECK PAYMENT METHOD, WHICH ARE LISTED BELOW, AND AUTHORIZE THIS ASSOCIATION TO DEBIT MY BANK ACCOUNT FOR PURCHASES MADE ON THIS WEB SITE.

I Agree

Step 7 - Thank you for completing the needed information. Please move forward to the final step of completing the Authorization Form Affiliate Dues. Please email the Authorization Form Affiliate Dues - **with only the partial eCheck information visible** - to: acct@naahq.org



Authorization Form Affiliate Dues

This form authorizes **National Apartment Association** to charge the eCheck listed below for the monthly affiliate dues. The charge will be processed the second week of the month. I agree that no notification will be provided prior to the charge of the eCheck.

Full name on eCheck:

Billing Address:

City:

State:

Zip Code:

eCheck

Last Four Digits of eCheck

I understand that the authorization will remain in effect until I cancel it in writing, and I agree to notify the **National Apartment Association** in writing of any changes in my account, or termination of this authorization at least 15 days prior to the next billing date. I certify that I am an authorized user of this bank account (eCheck) and will not dispute these scheduled transactions with my bank as long as the transactions correspond to the terms indicated in this authorization form. Receipts will be provided upon request.

Return this form to acct@naahq.org

Signature

Date