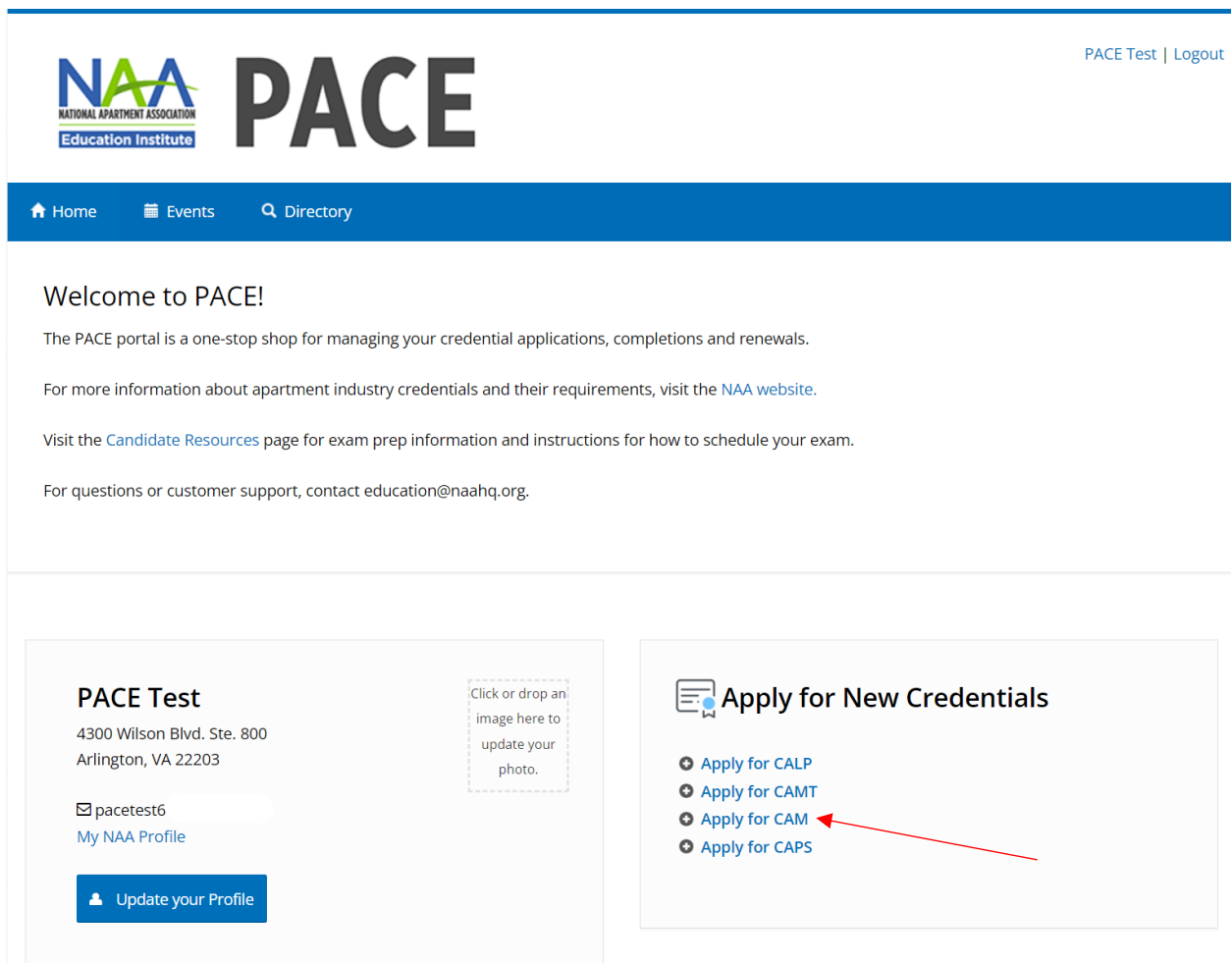


Applying for CAM in PACE

Follow the steps below to apply for the CAM credential. Once all application requirements are complete, you may request to schedule your exam.

Start here: <https://my.naahq.org>. Log into your NAA account and click My Education Institute on the Personal Snapshot page to access PACE.

1. The PACE portal home screen is displayed below. In the “Apply for New Credentials” tile, click on **Apply for CAM**.



The screenshot shows the PACE portal home screen. At the top left is the NAA logo and 'Education Institute' text. To the right is the 'PACE' title and a 'PACE Test | Logout' link. Below this is a navigation bar with 'Home', 'Events', and 'Directory' options. The main content area starts with a 'Welcome to PACE!' message, followed by a paragraph explaining the portal's purpose and providing links for more information, exam prep resources, and contact support. Below this are two main tiles. The left tile is titled 'PACE Test' and includes the address '4300 Wilson Blvd. Ste. 800, Arlington, VA 22203', an email 'pacetest6@naahq.org', a 'My NAA Profile' link, and an 'Update your Profile' button. The right tile is titled 'Apply for New Credentials' and contains a list of application options: 'Apply for CALP', 'Apply for CAMT', 'Apply for CAM', and 'Apply for CAPS'. A red arrow points to the 'Apply for CAM' option.

2. **IMPORTANT:** On the Enrollment Applications Options page, carefully read the text under CAM, as it provides critical information about the **two** enrollment path options. Under Application Type, select the appropriate enrollment type and click Continue.

***Important: If you select the incorrect application type, you will be assigned the incorrect exam.** You can click the “Back” or “Cancel” buttons at any time during the enrollment application process to start over. However, if you need to change the application type after you have reached the Application Confirmation page, please reach out to education@naahq.org so we can reset your application.

Enrollment Application Options

The CAM and CAPS programs have multiple pathways for enrollment. Read the below information carefully before making your selection.

CAM:

Apply for **CAM V1** if you:

- Purchased the CAM course [online through Visto on or before March 31, 2025](#)
- Completed the CAM course [with an instructor through an education provider or NAA Affiliate on or before August 31, 2024](#)

Apply for **CAM V2** if you:

- Purchased the CAM course [online through Visto on or after April 1, 2025](#)
- Completed or are completing the CAM course [with an instructor through an education provider or NAA Affiliate on or after September 1, 2024](#)

CAPS

CAPS Standard requires 24 months of experience as a multi-site supervisor OR CAM + 24 months as an apartment manager.

Apply for **CAPS V1 Standard** if you:

- Purchased the CAPS course [online through Visto on or before April 30, 2025](#)
- Completed the CAPS course [with an instructor through an education provider or NAA Affiliate on or before August 31, 2024](#)

Apply for **CAPS V2 Standard** if you:

- Purchased the CAPS course [online through Visto on or after May 1, 2025](#)
- Completed or are completing the CAPS course [with an instructor through an education provider or NAA Affiliate on or after September 1, 2024](#)

CAPS Direct allows you to earn your CAPS credential without completing the CAPS coursework, provided you fulfill specific criteria. To qualify for CAPS

Direct, candidates must meet two of the following three criteria:

1. Hold a bachelor's or master's degree with a major, minor or concentration in property management or real estate.
2. Hold a current CPM designation.
3. Have over five years of experience as a multi-site portfolio supervisor.

CAPS Direct is also available to former CAPS credential holders who have allowed their credential to lapse for more than five (5) years.

Application Type

- CAM V1 Enrollment
- CAM V2 Enrollment

Cancel Continue

3. Enter the start date of your onsite apartment manager or assistance manager experience. If you have not yet started your experience, enter today's date. Click Continue.

***Important:** to earn the full CAM credential, candidates must have at least 12 months of onsite apartment manager or assistant manager experience. If they do not yet meet the experience requirement, they are eligible to earn the provisional version of the CAM. Once the provisional CAM is earned, the candidate has two (2) years to attain the 12-months experience requirement and upgrade to the full CAM credential.

Home Events Directory

Enter your Experience

If you do not have any of the required experience, enter today's date here. You will have the opportunity to update your experience once you have earned a provisional credential.


On what date did you start your onsite apartment manager or assistant manager experience? If you do not yet have experience, enter today's date.

Back Continue

Jul 2025

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Done Account


National Apartment Association
 4300 Wilson Blvd,
 Suite 800, Arlington, VA
 22203
 703-518-6141
 703-248-9440

Working at NAA | Privacy Policy

- If you have met the 12-months experience requirement, proceed to **step 6**. If you have not yet met the 12-months experience requirement, continue reading. Once you click Continue in step 3, you will see the provisional notice. If the date you entered in step 3 is incorrect, click Back. If the date you entered in step 3 is correct, click Continue. Proceed to **step 5**.

Home Events Directory

To earn the Certified Apartment Manager (CAM) credential, candidates must have at least 12 months of onsite apartment manager or assistant apartment manager experience. If a candidate has not yet acquired the required experience, they are eligible to earn the Provisional CAM. After earning the Provisional CAM, individuals will have two years to earn the required experience to upgrade to the full CAM credential. Click Continue to complete the Provisional CAM application

Back Continue

- Enter **your legal first and last name**. Then, click Continue. Proceed to **step 7**.
***Important:** If the first and last name on your application does not match the first and last name on your government ID, you will not be permitted to take the exam.

Home Events Directory

CAM V2 Enrollment

Welcome to the Certified Apartment Manager (CAM) enrollment application! To apply for the CAM credential, you must have at least one year of onsite experience as an apartment manager or assistant apartment manager. If you do not yet meet the experience requirement you are eligible to earn the provisional CAM. Credential requirements include completion of the CAM coursework and successful completion of the CAM exam.

Legal Name as Issued on Government ID

Legal First Name [optional]

Legal Last Name [optional]

Cancel Save and Exit Continue

6. Enter your **industry start date** and **your legal first and last name**. Then, click Continue.

***Important:** If the first and last name on your application does not match the first and last name on your government ID, you will not be permitted to take the exam.

CAM Enrollment

Welcome to the Certified Apartment Manager (CAM) enrollment application! To apply for the CAM credential, you must have one year of apartment management experience. Credential requirements include completion of the CAM coursework and successful completion of the CAM exam.

Experience Information

On what date did you start your apartment management experience?

Legal Name as Issued on Government ID

Legal First Name [optional]

Legal Last Name [optional]

7. Read the Credential Application Attestations. Check the box next to “I agree to the attestations above,” then click Continue.

***Important:** If you do not agree to the attestations, you cannot continue in the application process.

Credential Application Attestations

By signing this attestation for a credential with the National Apartment Association Education Institute (NAAEI), I acknowledge I have read and understand the eligibility criteria for this certificate. I understand I am subject to all eligibility requirements for this certificate as described in this application and that eligibility for this certificate depends on successful completion of specified certificate program requirements.

If I receive a provisional certificate, I certify I will submit the required documentation to validate my professional experience, if applicable. I understand that NAAEI will only grant me a full certificate upon validation of my professional experience. If granted a full certificate, my name will be included in the official listing of certificate holders as maintained by NAAEI. By signing below, I authorize NAAEI staff and any appropriate Director of the NAAEI Board to make all inquiries and investigations they, in their sole discretion, deem necessary to verify my credentials, professional experience, and any other information included in or submitted with my credential application.

I expressly acknowledge and agree that any information accumulated by NAAEI through the credential application process may be used for statistical, research, and evaluation purposes and NAAEI may enter into agreements to release anonymous and aggregate data to employers or external researchers at their sole discretion and without additional notice to me or acknowledgment by me. Otherwise, subject to the mailing list authorization, all information will be kept confidential and shall not be used for any other purposes without my permission. I hereby certify the information provided on and with this application is true, complete, and correct. I further attest any misstatement of material fact submitted on, with, or in furtherance of this application for an NAAEI certificate shall be sufficient cause for NAAEI to bar me from taking this and future NAAEI certificate examinations; invalidate the results of my examination; withhold this or other NAAEI certificates; revoke this or other NAAEI certificates; and take other disciplinary action against me, including, but not limited to notifying my employers.

I understand if my certificate record is audited, I will be required to submit documentation to support the information in my application. I further understand if I fail to submit supporting documentation, NAAEI can bar me from taking this and future NAAEI certificate examinations; invalidate the results of my examination; revoke this or other NAAEI certificates; and take other disciplinary action against me, including, but not limited to notifying my employers.

NAAEI credential marks indicate that credential holders have met the initial and ongoing certification requirements (as applicable). The credential mark is used by NAAEI credential holders as a distinctive visual symbol of a NAAEI credential that can be easily recognized by employers, colleagues, industry professionals and clients. In essence, credential holders should use this mark as a seal of quality and integrity, as it is a recognized symbol of professionalism that distinguishes credential holders from other industry professionals. The use of a NAAEI credential should only be used by credential holders who have maintained the required renewal of their certification (as applicable) and whose rights to use the credential have not been suspended or revoked. The credential mark may not be altered or modified in any way. It should not be used as any part of a company name or logo.

I agree to the attestations above.



8. Verify that **all** information is correct and click Continue. If any information is incorrect, click Back or Cancel.

***Important:** Make sure the information under Certification Type is correct.

Credential Application Summary

Please review your application below. If everything looks correct, please click 'Continue.'

Certification Type

CAM V1 Enrollment

Application Type

CAM Enrollment Fee

On what date did you start your apartment management experience?

01/01/1985

Legal First Name

PACE

Legal Last Name

Test



9. On the Application Confirmation page, review the information, especially the Certification Type, and click Close. You'll be taken back to the portal home page. You've completed the CAM application process.

***Important:** Once you've made it to this page, you can no longer change the certification type. If you determine that you selected the wrong type, please email education@naahq.org so we can reset your application.

Application Confirmation

Your credential application has been submitted. Once the list of requirements is complete, you will be able to schedule your exam. Credential training courses are available online through Visto or in person through a local training provider.

Certification Type

CAM V1 Enrollment

Application Requirements

Application Requirement	Status
CAM enrollment form submitted	Completed
Successfully complete CAM training course	Pending
Meets minimum experience requirement	Pending
Successfully complete CAM exam	Waiting on Prerequisites

Product	List Price	Your Price	Tax	Qty	Total
CAM Enrollment Fee	\$0.00	\$0.00	\$0.00	1	\$0.00

Subtotal: \$0.00

Discount: \$0.00

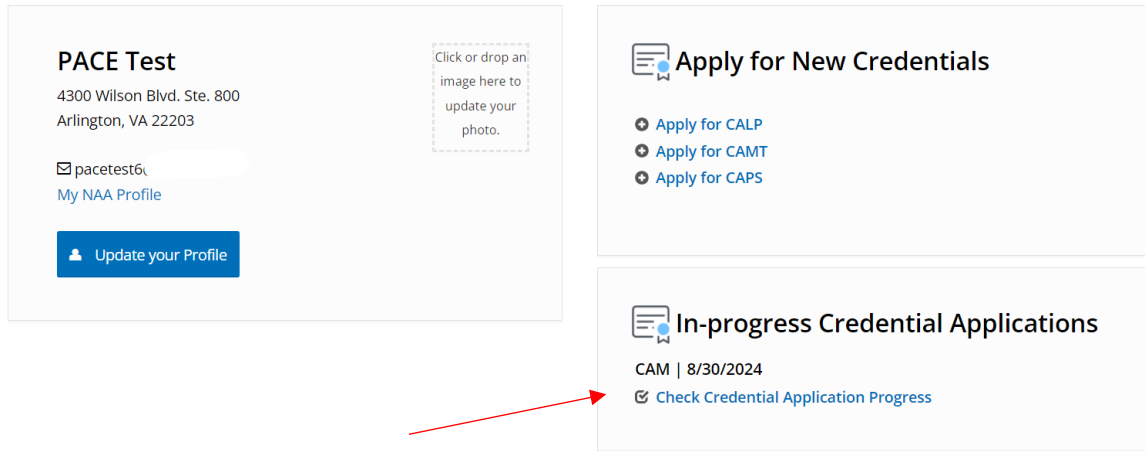
Tax: \$0.00

Shipping: \$0.00

Total: \$0.00



10. To check your CAM application progress at any time, from the PACE portal home page, click on “Check Credential Application Progress” in the “In-Progress Credential Applications” tile.



11. Once all CAM application prerequisites are completed (see the Status column), you’ll be able to request to schedule your CAM exam. To request to schedule your CAM exam, click on “**Successfully complete CAM exam**” pictured below. ***Important:** Before you request to schedule your exam, confirm that the Application Type is correct based on the information provided in Step 2 above. You will be assigned the exam that corresponds with the application type you selected. If you determine that you selected the incorrect application type, please email education@naahq.org so we can reset your application.

Application Type: CAM V1 Enrollment

Application Window: -

Application Requirements

Application Requirement	Status
Successfully complete CAM training course	Completed
Meets minimum experience requirement	Completed
CAM enrollment form submitted	Completed
Successfully complete CAM exam	Pending

Buttons: Close, Print