



New Committee Structure FAQ

In 2026, the NAA Committee structure will be enhanced to remove participation barriers and expand volunteer opportunities and engagement. The changes will go into effect for the 2026 committee year, starting with volunteer applications in summer 2025. This FAQ includes general information about the enhanced structure and details about the newly created [Special Interest Committees and Work Groups](#) ([Participation](#), [Administrative Details](#)).

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Why is NAA making changes to the committee structure?

Launched in 2023, the Governance, Volunteer and Engagement Work Group engaged with consultants to examine the NAA volunteer structure, research industry best practices and recommend opportunities for improvement to the overall governance structure. The primary objective was to remove participation barriers and expand volunteer opportunities and engagement.

When is the new structure launching?

The updated structure will launch in 2026, with volunteer application submissions opening in the summer of 2025. Specific instructions on how to apply for the committees will launch when the volunteer application portal opens.

What is the new committee structure?

The new structure includes three types of committees, Fiduciary, Operating and Special Interest, as well as Work Groups. The NAAEI Committees, NAA PAC Board of Trustees and Councils are not affected by the governance structure update.

What is a Fiduciary Committee?

Fiduciary Committees are primarily comprised of board members that assist the Board in carrying out the fiduciary responsibilities of the association. Attributes of these committees include the following:

- Members are appointed by RVPs or elected by the Assembly of Delegates.
- Primarily comprised of Board members
- Committee chair has a voting board seat
- Requires minimum three in-person interactions
- Limited participants
- 1-year term

Which committees are Fiduciary Committees?

- Executive Committee (elected by the Assembly of Delegates as detailed in NAA Bylaws)
- Budget & Finance Committee
- Governance Committee
- Nominating Committee



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What is an Operating Committee?

An Operating Committee is one that has ongoing work with defined scope and charge that is tied to advancing the strategic plan of the association. Attributes of these committees include the following:

- Committee chair appointed by the NAA Board Chair
- Committee chairs recommend rosters for review and approval by NAA Board Chair
- Requires minimum three in-person interactions
- Limited participants
- 1-year term

Which committees are Operating Committees?

- Legislative
- Membership

What are Special Interest Committees?

Special Interest Committees (SICs) are grassroots groups that any member can join based on interest and expertise. Member and participant interests will drive discussions. Projects and work groups may be formed by discussions. Other attributes of these committees include the following:

- Committee Chair appointed by NAA Board Chair
- Open to any interested member in good standing
- Virtual and In-person opportunities
- Unlimited participants
- 1-year term

Which committees are Special Interest Committees?

- Affordable Housing
- Diversity, Equity & Inclusion
- Global Outreach
- Independent Rental Owner
- Marketing & Communications
- PAC Ambassadors
- NextGen
- Operations
- Privatized Military Housing
- Technology



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What are Work Groups?

Work Groups are charged by the NAA Chair or Board of Directors to time-limited projects with a singular task with a clear scope and deliverable(s). Attributes of these groups include the following:

- Committee Chair appointed by NAA Board Chair
- Appointed by NAA Chair or Governance Committee
- Virtually and in-person opportunities
- 1-year term or determined by the charter

Which committees are Work Groups?

- #NAAGives
- Apartmentalize

What is the Board of Trustees?

The Board of Trustees oversees PAC Fundraising and disbursement. Attributes of this Board include the following:

- Chair appointed by NAA Chair
- Appointed by the RVPs
- Comprised of owners and manager members
- Chair has Board seat
- Requires minimum three in-person interactions
- Limited participants
- 1-year term except for regional representation

What are Councils?

Councils are governed by their own bylaws and policies and procedures, subject to NAA Board approval. Attributes of the

- Chair approved by NAA Chair
- Council Chair/Council President has Board seat
- Requires minimum three in-person interactions

What are the NAA Councils?

- Association Executive Council
- National Supplier Council

How will the new structure impact NAAEI Committees?

The new structure does not impact NAAEI Committees. It only addresses NAA committees.

Where will the new committees meet?

Fiduciary, Operating, NAA PAC Board of Trustees, and Councils will continue to operate with in-person meeting at all three of the NAA annual meetings. Special Interest Committees (SIC) and Work Groups will expand their access with an online platform where SIC members will be able to share and discuss



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important issues related to those specific areas of interest. There will also be in-person meeting opportunities for all of the Special Interest Committees and Work Groups.

How might this affect your volunteer experience with NAA?

This change is intended to simplify the volunteer process, reduce travel costs, and make it easier for volunteers to participate. We hope this encourages the next generation to engage with us and begin their NAA volunteer journey through Special Interest Committees and Work Groups.

Special Interest Committee & Work Groups

Participation

How do I become a Special Interest Committee member?

Recruitment is the same as the other committees (interested participants complete Committee Interest Forms in the summer). Interested participants are vetted as to their active membership status. All qualified participants are accepted and added to the committee roster.

Is there a limit to the number of committees and Special interest Committees an individual can be on?

Yes, two committees and up to two Special Interest Committees or Work Groups.

Is Fiduciary and/or Operating Committee participation included in the total committee participation count per member?

No, even if a member is a volunteer for a Fiduciary or Operating committee, they are still able to join up to two Special Interest Groups or Work Groups.

Will we provide a virtual participation option for those SIC members who are unable to attend in-person meetings?

To ensure in-person participation, there will be no virtual option.

Can you join two Special Interest Committees and still also join Work Groups?

No, you may only participate in a total of two Special Interest Committees or Workgroups, or one of each.

Is there a requirement to participate at the local level before being placed on a Special Interest Committee?

While it is highly encouraged, it is not necessary to have prior volunteer experience at the local level.

How will participants interact on the new platform?

Like any community platform, participants will engage by discussing industry trends, asking questions and sharing experiences and resources.



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Administrative Details

How is quorum determined for Special Interest Committees?

No quorum is needed. A motion passes with a majority of the attendees' votes. (If there are 5 attendees, 3 yes votes are required to pass the motion. If there are 10 attendees, 6 yes votes are required for the motion to pass.)

Do Special Interest Committees and Work Groups require an annual plan of work?

Yes, both should create an annual plan of work and how it relates to the strategic plan. While not held to a specific plan of work, committee may have deliverables critical to NAA's operation (Apartmentalize sessions, member webinars, whitepapers, advocacy meetings).

No, Work Groups focus on a singular task (e.g., identifying and highlighting multifamily industry philanthropic efforts, increasing Apartmentalize registrations) so they are not required to complete a plan of work.

Do Special Interest Committees and Work Groups require meeting minutes?

Special Interest Committees and Work Groups will be required to keep meeting minutes. Like other committees, Special Interest Committees provide a summary of their activities three times a year as part of their plan of work reporting.

Do Special Interest Committees and Work Groups have an NAA Staff Liaison?

Yes, both are assigned an NAA staff liaison to assist administering committee activities.

How are the Chair/Vice Chair appointed?

The Chair/Vice Chair are appointed by the NAA Chair/Chair-Elect (replicating the process for Fiduciary and Operating Committees).

How will Special Interest Committees and Work Groups interact?

Both will interact and operate virtually (e.g., townhalls/committee meetings; committee bulletin boards) and at in-person meetings (at NAA's national meeting(s) if they choose).

Do I need to reapply every year for a Special Interest Committee and Work Groups?

Yes, anyone interested in participating in a committee or Work Group must apply every year.

Can a Special Interest Committee or Work Group make a recommendation to the NAA BOD?

Yes, both have the ability to put forth recommendations to the board to act on policy matters. This is the same as other committees.

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Are Special Interest Committee and Work Groups NAA staff liaisons required to report activities for Committee Summary Report inclusion?

Yes, for all in-person meetings, committees and Work Groups will continue to provide a brief summary of activities.

Do Special Interest Committees and Work Groups have board representation?

Board composition is outlined in the Bylaws and the Policies & Procedures (Appendix 10).

What is the difference between a Task Force and a Work Group?

The NAA Chair may establish a Task Force to address a specific issue facing the association. A charter will define the scope, timeline and resources.

Work Groups are volunteers who tackle a single task on an annual or reoccurring basis (Apartmentalize and #NAAGives).

My committee has transitioned to a Work Group. What does that mean, specifically?

The work remains the same while the Work Group may meet virtually or in-person. The new structure removes the administrative burden of creating a plan of work while expanding opportunities for engagement.