

CERTIFICATE FOR APARTMENT MAINTENANCE TECHNICIANS

Register for CAMT Today!

Increased technical, business, and personal development skills
Improved on-the-job performance • Increased knowledge
Enhanced value to employer in terms of pay, benefits
and other forms of recognition
National recognition • Improved Professionalism



This course is designed as an introduction for new maintenance professionals, or as a refresher for the veteran employee, to give these professionals the knowledge and tools necessary to run an effective maintenance program and pave a career path towards success. Take this course if you are motivated to not only earn the CAMT certificate, but also want to increase your technical, business, and personal development skills while immediately improving on-the-job performance.

The CAMT program is **ANSI accredited**. The American National Standards Institute (ANSI) is an internationally recognized certifying body and provides a third-party accreditation of certificate and certification program.

What are some of the benefits of ANSI accreditation?

- CAMT is the single national standard for apartment maintenance and will stand out in the apartment industry as a high quality certificate program
- Visibility for unique program expertise, qualifications, and integrity
- Confidence from consumers, industry, and government agencies
- Continual quality improvement
- Marketplace distinction and advantage
- CAMT offers "blended learning", integrating seven hours of online coursework with 70 hours of in classroom study.

The CAMT Training includes eight courses: the five technical courses consist of hands-on classroom training followed by online practice scenarios; the three non-technical courses consist of online learning followed by online practice scenarios.

Technical Course Descriptions

Electrical Maintenance and Repair

This course provides the solid foundation in electrical work that learners must have to be successful on the job, especially when working with appliances and HVAC. Content includes understanding systems and circuits; switches, receptacles, and fixtures; using meters; making diagnoses and repairs; following regulations; and safety issues.

➤ Heating, Ventilation & Air Conditioning Maintenance & Repair

This course teaches students how various heating and air conditioning systems work, as well as how to maintain and repair these systems.

> Appliances Maintenance and Repair

This course teaches students how to install, diagnose and repair the key appliances that they will encounter on the job.

Plumbing Maintenance and Repair

This course teaches students how to maintain and repair plumbing systems and fixtures. Content includes an overview of the systems; key materials and equipment; pipes, fittings, and valves; and fixtures and appliances.

> Interior and Exterior Maintenance and Repair

This course gives learners what they need to know to keep the interior and exterior of the buildings on their property in excellent shape, both through repair and preventive maintenance. This course also teaches students how to perform "make-ready" activities, and gives them helpful checklists to use on the job.

Supervisors who enrolled their employees in CAMT saw the following performance enhancements:

- 87% improvement in overall work performance
- 67% better manage preventive maintenance
- 58% increase in more accurate diagnosis of maintenance issues

Instructor: Tom Warren, Regional Maintenance Supervisor, CORE Realty Holdings Mgmt. Inc.

Class Location: Hays + Sons Complete Restoration, 757 E Murry St, Indianapolis, IN 46227









2016 Class Schedule and Requirements

Electrical Maintenance and Repair

Tuesday, September 6 Wednesday, September 7 9:00am – 4:00pm

Heating, Ventilation & Air Conditioning Maintenance & Repair

Tuesday, October 4 Wednesday, October 5 Thursday, October 6 9:00am – 4:00pm

Appliances Maintenance and Repair

Tuesday, November 8 Wednesday, November 9 9:00am – 4:00pm

Plumbing Maintenance and Repair

Tuesday, December 6 Wednesday, December 7 9:00am – 4:00pm

Interior and Exterior Maintenance and Repair

Thursday, December 8 9:00am – 4:00pm

Non-Technical Courses must be taken BEFORE you take the online comprehensive final exam. These courses are taught entirely online, allowing you to take each course at your convenience and at your own pace. After learning the new content in each course, you'll go through a set of "real life" scenarios to reflect on what you've learned and apply it to your job.

Courses include the following:

- Inside the Apartment Business
- People, Projects and Profits
- The Future of Air Conditioning

CAMT Final Exam: Online Exam









Class Location: Hays + Sons Complete Restoration, 757 E Murry St, Indianapolis, IN 46227

Full Program Fee: \$995 Member/\$1700 Non-Member

(Must sign up for all classes at one time to receive this rate)

OR: Fee per class: \$295 Member/\$380 Non-Member

REGISTER BY: August 30th, 2016 *Changes and/or cancellations may be subject to an additional fee*

CAMT	2016 Regis	<u>tration Fo</u>	<u>rm</u>		
Please register me for the following:				☐ Full Program	\$995 Member /\$1700 Non-Member
□ Electrical	Plumbing	☐ HVAC	Appliances	☐ Interior/Exterior	\$295 Each Member / \$380 Each Non-Member
NAME					
COMMUNITY					
COMPANY					
ADDRESS				ZIP	
EMAIL					
AUTHORIZED BY					
(SIGNATURE)					
(DDINT NAME) Note that Management are under the first Harmanial above					
(PRINT NAME) Note that Management company is responsible for all unpaid charges					
Payment:	☐ Check Enclosed	☐ Bill Commun	nity 🗖 VIS	SA/MasterCard/AMEX	□ Bill Mgmt. Co.
Name on (Card			Zip	
Card#					Expires

Register Via:

Fax: 317-816-8911 E-mail: <u>iaa@iaaonline.net</u> Online: <u>www.iaaonline.net</u>