



### CAPS DIRECT Application Form

Please complete this form to apply for CAPS DIRECT. This option allows you to earn your CAPS credential without completing the CAPS course, provided you fulfill the criteria described below. CAPS DIRECT also is available to former CAPS credential holders who have allowed their credential to lapse for more than 5 years. All fields below are required, except NAA ID.

\_\_\_\_\_  
First Name                      Last Name                      NAA ID                      Email

To qualify for CAPS DIRECT, the candidate must meet any two of the three criteria below (check all that apply):

Higher Education – hold a Bachelor’s or Master’s degree with a major, minor or concentration in property management or real estate

\_\_\_\_\_  
Undergraduate Degree Granting University                      Degree Earned                      Date Earned

\_\_\_\_\_  
Graduate Degree Granting University                      Degree Earned                      Date Earned

Hold a current CPM designation

\_\_\_\_\_  
Date CPM designation last renewed

Have over 5 years of experience as a multi-site portfolio supervisor

\_\_\_\_\_  
Date Entered Industry                      Employer

\_\_\_\_\_  
Signature of applicant                      Date

By signing, you affirm that the information provided herein is accurate and correct, to the best of your knowledge.

Please email the completed form to Elizabeth Zolotukhina at [ezolotukhina@naahq.org](mailto:ezolotukhina@naahq.org). Your submission will be reviewed within 1-2 weeks of receipt. If approved, you will receive an email with instructions for enrolling in CAPS DIRECT, and paying the fee of \$700.00.