

Sample #1 — Board of Directors Full Board Evaluation

Rankings go from 1 = Low/Disagree up to 5 = High/Agree

Board Activity

LOW				HIGH
1	2	3	4	5

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|-----|---|---|--|--|--|--|--|
| 1. | The board operates under a set of policies, procedures, and guidelines with which all members are familiar. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 2. | The Executive Committee reports to the board on all actions taken. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 3. | There are standing committees of the board that meet regularly and report to the board. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 4. | Board meetings are well attended, with near full turnout at each meeting. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 5. | Each board member has at least one committee assignment. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 6. | Nomination and appointment of board members follow clearly established procedures using known criteria. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 7. | Newly elected board members receive adequate orientation to their role and what is expected of them. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 8. | Each board meeting includes an opportunity for learning about the organization's activities. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 9. | The board follows its policy that defines term limits for board members. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 10. | The board fully understands and is supportive of the strategic planning process of the ministry. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 11. | Board members receive meeting agendas and supporting materials in time for adequate advance review. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 12. | The board adequately oversees the financial performance and fiduciary accountability of the organization. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 13. | The board receives regular financial updates and takes necessary steps to ensure the operations of the organization are sound. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 14. | The board regularly reviews and evaluates the performance of the CEO. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 15. | The board actively engages in discussion around significant issues. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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| 16. | The board chair effectively and appropriately leads and facilitates the board meetings and the policy and governance work of the board. | <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> </table> | | | | | |
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Mission and Purpose

LOW					HIGH
1	2	3	4	5	

1. Statements of the organization’s mission are well understood and supported by the board.

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2. Board meeting presentations and discussions consistently reference the organization’s mission statement.

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3. The board reviews the organization’s performance in carrying out the stated mission on a regular basis.

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Governance / Partnership Alignment

1. The board exercises its governance role:
 1) Ensuring that the organization supports and upholds the mission statement, core values, statement of faith, vision statement, and partnership policies.

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2. The board periodically reviews, and is familiar with, the organization’s partnership core documents. (Note: This item applies when a ministry has partnered with other ministries.)

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3. The board reviews its own performance and measures its own effectiveness in governance work.

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4. The board is actively engaged in the board development processes.

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Board Organization

1. Information provided by staff is adequate to ensure effective board governance and decision-making.

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2. The committee structure logically addresses the organization’s areas of operation.

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3. All committees have adequate agendas and minutes for each meeting.

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4. All committees address issues of substance.

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Board Meetings

LOW					HIGH
1	2	3	4	5	

1. Board meetings are frequent enough to ensure effective governance.
2. Board meetings are long enough to accomplish the board's work.
3. Board members fully and positively participate in discussions.

Board Membership

1. The board size is adequate to effectively govern the organization.
2. The board has a range of talents, experience, and knowledge to accomplish its role.
3. The board uses its members' talents and skills effectively.
4. The board makeup is diverse with experience, skills, ethnicity, gender, denomination, and age group.
5. Fellow board members review each member's performance at the end of every three-year term.
6. Each board member participates in financially supporting the organization on an annual basis.
7. The board demonstrates a deep spiritual commitment to Jesus Christ, to the Christian mission of our organization, and to obedience to God's word as revealed in the scriptures.

Administration and Staff Support

1. The committee structure provides adequate contact with administration and staff.
2. Communication is strong and clear between the board and staff.
3. Staff support before, during, and after-board meetings is effective.

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Please make any other comments about the work and effectiveness of our boards:
