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CAMT (Certificate for Apartment Maintenance Technicians) Spring Schedule 2017

Member Pricing: Series \$850 person; Module \$150 person (includes light meal)
Series includes traditional binder

Designation series must be completed within twelve months of declaring candidacy, including one online soft skills course, four FranklinCovey *Insights on Demand* online courses, and the comprehensive exam. Certificate candidates must also complete one year of apartment or rental housing maintenance experience.

Appliance Maintenance and Repair

Thursday, January 26, 2017
9:00 a.m. – 4:00 p.m.
CORT Education Center
7265 Kenwood Road, Cincinnati 45236

Plumbing Maintenance and Repair

Thursday, February 2, 2017
9:00 a.m. – 4:00 p.m.
Roto Rooter Services Company
2125 Montana Avenue, Cincinnati 45211

Electrical Maintenance and Repair

Thursday, March 2, 2017
9:00 a.m. – 4:00 p.m.
CORT Education Center
7265 Kenwood Road, Cincinnati 45236

HVAC I: Heating Maintenance and Repair

Thursday, March 30, 2017
9:00 a.m. – 4:00 p.m.
National Heating and Air
7861 Palace Drive, Cincinnati 45249

HVAC II: Air Conditioning Maintenance and Repair

Thursday, April 6, 2017
9:00 a.m. – 4:00 p.m.
National Heating and Air
7861 Palace Drive, Cincinnati 45249

Interior/Exterior Maintenance and Repair

Thursday, April 13, 2017
9:00 a.m. – 4:00 p.m.
CORT Education Center
7265 Kenwood Road, Cincinnati 45236

The full series cost to complete the designation is **\$850, non-members \$1700**. This cost includes traditional binder and initial testing for the certification. An extra charge applies if retesting is necessary. Individual modules may be completed at a cost of **\$150, non-members \$300**. No manual is included with individual module registrations. A cancellation fee will be charged for any cancellation within 7 days of the first class. That amount will be 30% of the participant manual cost or **\$82.50**.



Topics include:

Appliance Maintenance and Repair: Diagnosing appliance problems, appliance safety, tools and equipment for appliance repairs, clothes dryers, clothes washers, ovens and cooktops, dishwashers, and refrigerators.

Plumbing Maintenance and Repair: Plumbing basics and terms, plumbing safety, tools and equipment for plumbing repairs, shut off valves, plumbing pipes and fittings, faucets and sinks, garbage disposals, tubs and showers, toilets, drains, and water heaters.

Electrical Maintenance and Repair: Electrical basics and terms, electrical safety, tools and equipment for electrical repairs, electrical wires, main service panels, wall switches, receptacles, incandescent and fluorescent light fixtures, and smoke alarms.

HVAC I Heating Maintenance and Repair: Heating safety, tools and equipment for heating repairs, air distribution, electric furnaces, electric baseboard heating, gas furnaces, and hydronic heating.

HVAC II Air Conditioning Maintenance and Repair: Air conditioning safety, tools and equipment for air conditioning repairs, refrigerants and their special properties, the air conditioning system, simple fixes, refrigerant system repairs, electrical system repairs, air distribution system repairs.

Interior/Exterior Maintenance and Repair: Make-ready maintenance, caulking, ceilings and walls, locks, tile, other interior maintenance and repairs, curb appeal, building inspections, general swimming pool area safety.

A Day in the Life of a Maintenance Technician: A series of modules to provide soft skills training in such areas as Welcome to the Industry; Customer Service; Teamwork; Time and Project Management; Money Matters; Documentation and Paperwork; Maintenance and Emergencies; Safety First; and Compliance.

FranklinCovey Insights on Demand (Videos): Empathic Listening, The Ultimate Question, Trim Tab, and COPA Airlines.

Registration Information

(if registering more than one person, please make copies)

Name: _____

Full Series: **Y N Module only (specify)** _____

Company Name: _____

Community Name: _____

Mailing Address: _____

Phone: _____ Email: _____

Return to GCNKA at 7265 Kenwood Road Suite 100, Cincinnati OH 45236

Fax to 513.407.7868 Email to: heather@gcnkaa.org

Payment Options

Bill Me (Members only)

Payment enclosed check # _____

Charge the Credit Card Listed Below

Cardholder Name: _____

Card #: _____

Expiration Date: _____ Zip Code: _____

Security code on card: _____

Signature: _____