

# Certified Apartment Supplier

## for Vendor/Supplier Professionals

Dates: February 9, 23, 2017; March 9, 2017  
9:00 a.m. - 5:00 p.m.

TAA/CRC Education Center • 7920 ACC Blvd., Suite 220 • Raleigh, NC

Earning the CAS Credential allows you to network with your peers from other companies, community managers and assistant managers. This course is an opportunity for suppliers to learn, gain knowledge and insight about the everyday challenges faced by their clients/customers in the multi-



CERTIFIED APARTMENT  
SUPPLIER



### You'll learn about:

- Applicant screening, leasing contracts, and move-ins
- Rent collection, lease renewal, the move-out process, lease termination and eviction
- Property management systems and their functions
- How community managers create a positive fair housing environment
- Minimizing risk through inspections, preventive maintenance, safety programs and documentation
- Addressing property and environmental hazards and crime
- Analyzing property financial operations and underperformance
- Monitoring property performance to achieve an owner's investment goals
- Maximizing net operating income

**If you're a supplier of products or services to the apartment industry we recommend this course!**

**CAS Credential Program Modules:**

- ⇒ Industry Essentials (optional)
- ⇒ Financial Management
- ⇒ Legal Responsibilities
- ⇒ Risk Management
- ⇒ Resident Experience

For more information on the CAS Credential Program & to register online, please visit the TAA website at [www.triangleaptassn.org](http://www.triangleaptassn.org).

► *No money in the budget? TAA is now accepting CAS Scholarship Applications for the 2017 CAS Credential program. The application is available online at the TAA website: [www.triangleaptassn.org](http://www.triangleaptassn.org). The Scholarship Application deadline is January 06, 2017.*

### CAS Registration Form

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Property Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Office Number: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Billing Party: \_\_\_\_\_

CAS Program Fees: **TAA Members: \$499 Full Course**  
**Non-Members: \$799 Full Course**

\_\_\_\_\_ I am registering for the CAS Program  
\_\_\_\_\_ **TAA Members Only!** Please invoice me for the 2-month easy payment plan of \$249.50 (November and December 2016) (December 2016 and January 2017) or (January and February 2017)

*Please note that new registrations received within three days of the CAS Credential program will be assessed a \$50 administrative fee to cover shipping costs for course materials.*

#### Payment Options:

- o Please Invoice Me (Invoicing available for TAA members only)
- o Payment Enclosed
- o Credit Card Option

Type of Card: \_\_\_ Visa \_\_\_ Mastercard \_\_\_ Am Ex

If you wish to pay with a credit card over the phone, please contact the TAA office at 919-782-1165 ext. 9.

#### Mail Payment To / Course Location:

Triangle Apartment Association,  
7920 ACC Blvd, Suite 220, Raleigh, NC 27617

#### Fax / Email Registration Form To:

TAA at (919) 782-1169 / [spratt@triangleaptassn.org](mailto:spratt@triangleaptassn.org)

#### Registration Policies:

**Deadline to register for the CAS Credential Program is 1-26-2017.**  
Registration fee(s) must be paid prior to the registration deadline in order to receive text material and attend classes, except those who have selected the 2-month easy payment plan option. Cancellations must be in writing. Cancellations received one month prior to course will receive a full refund; received three weeks prior, a 75% refund; received two weeks prior, a 50% refund; received one week prior, a 25% refund; and cancellations received less than one week prior will not be entitled to any refund.

**No-shows are responsible for the entire amount of the registration fee.**

I have read, understand and agree to the CAS registration policies.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Providing quality educational opportunities for the Triangle Apartment industry for 33 years!